Communication Protocol

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| **Domain** | **Notes** |
| Recipient |  |
| Sender |  |
| Rationale |  |
| Information to communicate (e.g., request for action, successes, challenges, etc.) |  |
| Responsible Individual(s) |  |
| Schedule, Time Allotted |  |
| Format |  |
| Response Timeline |  |
| Response Format |  |